



Agenda

- What are the Separation Statuses
- What is the Importance of Reporting Separation Statuses
- When to Report Separation Statuses
- How to Submit Separation Statuses
- Best Practices
- Questions



Enrollment Reporting Service

- The Clearinghouse provides enrollment status and deferment information for financial aid students on behalf of its participating institutions to guarantee agencies, lenders, servicers, and the NSLDS.
- The data uploaded from your enrollment file submissions also drives other services that your institution might participate in, such as Student Tracker, Student Self-Service, Verifications, etc.



What are the Separation Statuses

- A Separation Status is an inactive, terminal enrollment status code that should be reported for a student previously certified in an active enrollment status code but is no longer attending your institution.
- The Separation Statuses are:
 - Deceased or "D" status code*
 - Graduated or "G" status code*
 - Withdrawn or "W" status code*

*For Enrollment Status Code definitions see the NSLDS Guide Appendices https://ifap.ed.gov/nsldsmaterials/attachments/NewNSLDSEnrollmentReportingGuid eAppendices.pdf



NSLDS Compliance Reporting Expectations for Graduated Enrollment Statuses

- Expectation: NSLDS requires schools certify Graduated Statuses for each completed Program of Enrollment
- Reason: NSLDS uses the G Statuses in their 150% Calculations
 - Students subject to the 150% Direct Loan Limit, who complete their program before exceeding the 150% Limit, will have interest subsidy protection with reporting of the Graduated status from the school for unique, completed program



Timely Reporting

- The Department of Education/National Student Loan Data System requires institutions certify all federal aid recipients at least every two months.
- Report changes in Status to the Clearinghouse as swiftly as possible because...
 - The ED requires Status changes to be sent to the NSLDS within 60 days of the Date of Determination.



When to Submit Separation Statuses

- Date of Determination
 - Submit Status changes, including W, G, and D as swiftly as possible
- As you award degrees
- As they occur throughout the term



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How to Submit Separation Statuses for Compliance Reporting to the Clearinghouse

- Enrollment Reporting files for the Term
- Graduates Only Enrollment files
- · Student Look-up tab on the NSC website
- The G from Degree file process*

*For DegreeVerify participating institutions only and is recommended to be used as a supplemental backup



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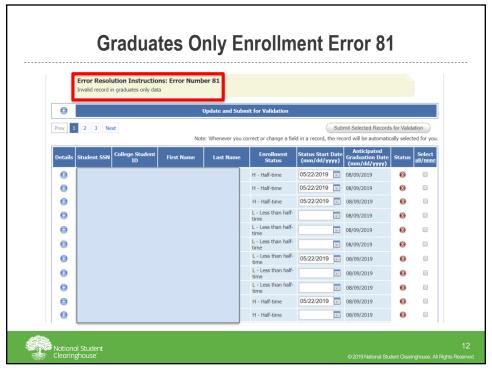


How to Submit Separation Statuses for Compliance Reporting to the Clearinghouse

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Graduates Only Enrollment Error 81 Example

Jane Smith-Spring 2019

End of Term File

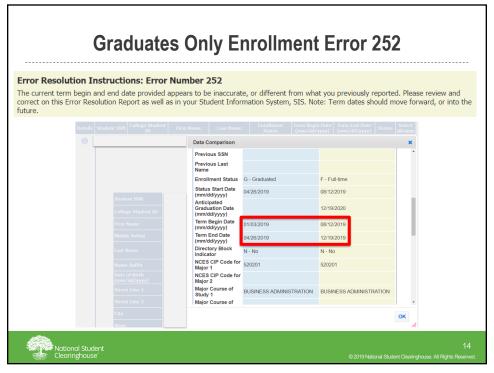
Campus Level Status & Status Start Date: Full Time 1/3/19 Program 1 Status & Status Start Date: Full Time 1/3/19 Program 2 Status & Status Start Date: Full Time 1/3/19

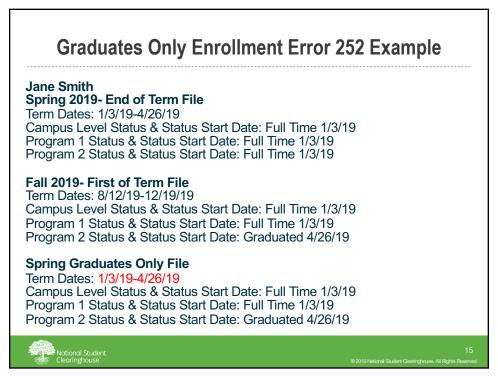
Graduates Only File

Campus Level Status & Status Start Date: Full Time 1/3/19 Program 1 Status & Status Start Date: Full Time 1/3/19 Program 2 Status & Status Start Date: Graduated 4/26/19



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Graduates Only Enrollment Error 252 Example

Jane Smith

Spring 2019- End of Term File

Term Dates: 1/3/19-4/26/19

Campus Level Status & Status Start Date: Full Time 1/3/19 Program 1 Status & Status Start Date: Full Time 1/3/19 Program 2 Status & Status Start Date: Full Time 1/3/19

Fall 2019- First of Term File

Term Dates: 8/12/19-12/19/19

Campus Level Status & Status Start Date: Full Time 1/3/19 Program 1 Status & Status Start Date: Full Time 1/3/19 Program 2 Status & Status Start Date: Graduated 4/26/19

Spring Graduates Only File

Term Dates: 4/3/19 4/26/19 8/12/19-12/19

Campus Level Status & Status Start Date: Full Time 1/3/19 Program 1 Status & Status Start Date: Full Time 1/3/19 Program 2 Status & Status Start Date: Graduated 4/26/19

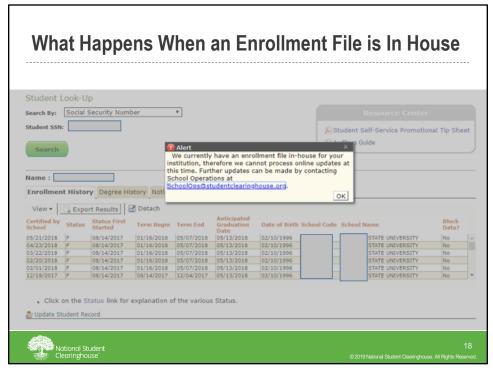


How to Submit Separation Statuses for Compliance Reporting to the Clearinghouse

- Enrollment Reporting files for the Term
- **Graduates Only Enrollment files**
- Student Look-up tab on the NSC website
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How to Submit Separation Statuses for Compliance Reporting to the Clearinghouse

- Regular Enrollment Reporting files for the Term
- Graduates Only Enrollment files
- Student Look-up tab on the NSC website
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Enrollment Reporting Best Practices

- Submit on time and in sync with your submission schedule and transmission type.
- Process your Error Resolution on the Web report in a timely manner.
- Report Graduated "G" statuses at campus AND program levels (as appropriate) as degree audits are completed.
- Continue to report until all of your Graduated students have been reported.
- Subscribe to the Compliance Central blog to keep up to date with the latest compliance information from our Data Excellence & Operations.
- Contact SchoolOps@studentclearinghouse.org or 1.703.742.4880 with any questions related to enrollment reporting.



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