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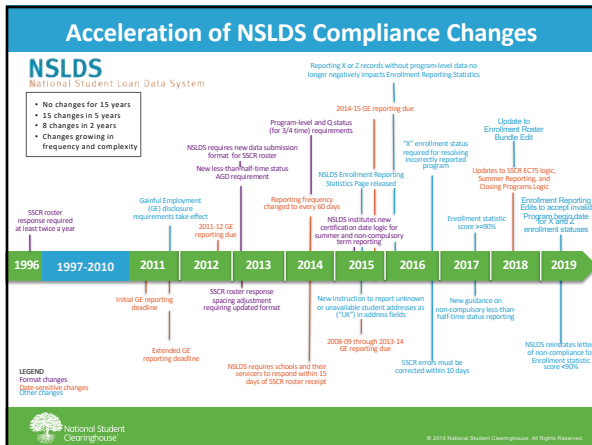
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**Why Comply with ED reporting guidelines?**

- Ensures NSLDS properly calculates the **150% interest subsidy** for your Direct Subsidized Loan students
- Mitigates risk for Audit and Program Review **findings** for enrollment reporting
- Ensures **College Scorecard** data accurately reflects program enrollment for your student population
- Alerts Title IV loan recipients swiftly when they are in **repayment** or **grace**
- Ensures loan repayment **dates** are accurate
- Facilitates in-school **deferments** to be granted swiftly

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**Who has a vested interest in NSLDS Title IV compliance reporting?**

 **Each group has a vested interest** 

Enrollment Reporting to Clearinghouse is used for NSLDS SSCR Roster Distribution **compliance reporting**

- **Strong communication** among the school's key offices, support compliant reporting for the NSLDS
- **Effective communication** between Clearinghouse as your servicer, and your key office contacts support compliant reporting for the NSLDS
  - Regularly reviewing and making necessary updates to your school's Clearinghouse contact list and role assignments avoids communication and awareness breakdowns

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**NSLDS Compliance Reporting Requirements**  
**What are the expectations?**

- SSCRs completed every **2** months
- SSCRs returned within **15** days of receipt
- Correct SSCR Errors within **10** days
- Report status changes within **60** days
- Report accurate program and campus level enrollment
- NSLDS Enrollment Reporting Statistics Score must meet institution's threshold

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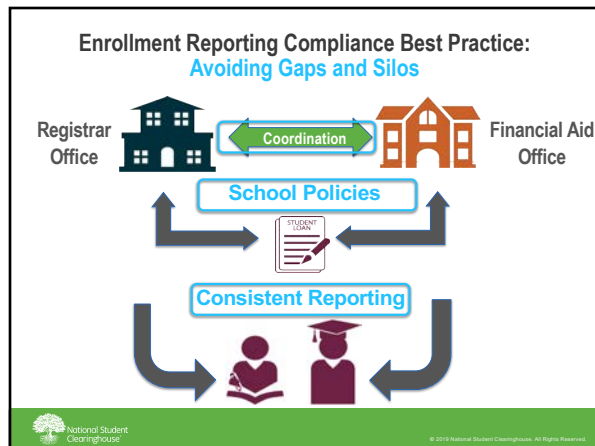
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**Clearinghouse (NSC) Enrollment Reporting Structure**  
**How does NSC support your NSLDS compliance reporting?**

- NSC scheduled NSLDS SSCR Roster Distribution monthly:
  - To meet ED **frequency** expectation
  - To meet **status change reporting** requirements
- NSC advises schools schedule Enrollment Files every 30-45 days
  - Automated reminder emails
  - Processing confirmation emails
  - Evergreen schedule
  - Adjustable schedule

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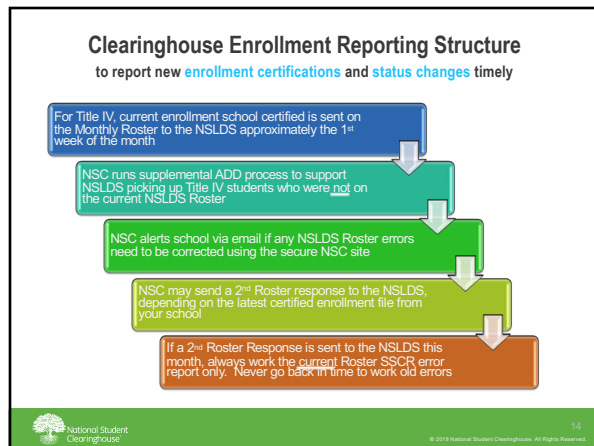
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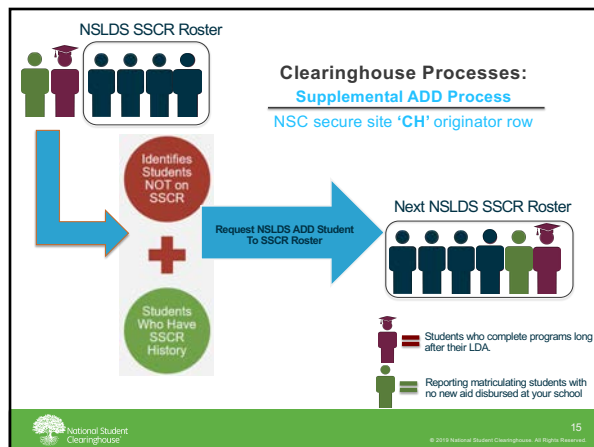
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### Clearinghouse Processes: NSLDS SSCR Roster and Supplemental ADD Process

Future Transmission | Transmission History | **NSLDS Reporting** | Advance Registration

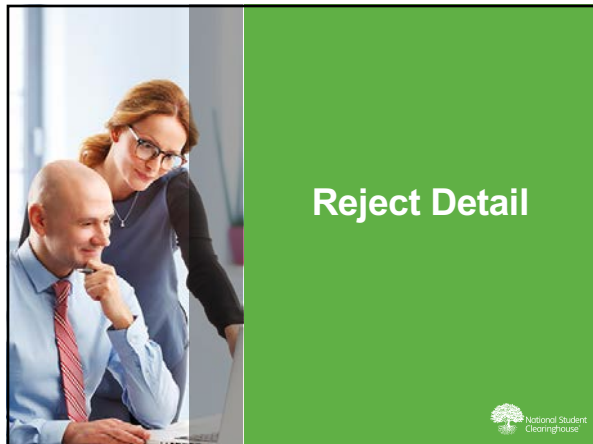
School Name: \_\_\_\_\_

View: [Default] Results

SSCR Creation Date	NSC Received Date	NSC Processed Date	Originator	Error Report Received Date (or 3 PM EDT)	NSC Due Date (or 3 PM EDT)	Error Response Sent Date	# of Students w/ Errors	NSLDS Error Codes and (#)
6/3/2018	6/6/2018	6/6/2018	NSLDS	6/7/2018	6/7/2018	6/16/2018	0	(75C5)
7/6/2018	7/6/2018	7/6/2018	NSLDS	7/13/2018	7/13/2018		0	Congrats, No Errors!
7/2/2018	7/6/2018	7/6/2018	NSLDS	7/7/2018	7/14/2018	7/16/2018	0	(75C5) (75C1)
6/6/2018	6/6/2018	6/6/2018	NSLDS	6/13/2018			0	Congrats, No Errors!
6/1/2018	6/4/2018	6/4/2018	NSLDS	6/7/2018			0	Congrats, No Errors!
5/1/2018	5/1/2018	5/1/2018	NSLDS	5/15/2018			0	Congrats, No Errors!
5/3/2018	5/2/2018	5/2/2018	NSLDS	5/4/2018			0	Congrats, No Errors!
4/7/2018	4/7/2018	4/7/2018	NSLDS	4/11/2018			0	Congrats, No Errors!
4/2/2018	4/3/2018	4/3/2018	NSLDS	4/4/2018			0	Congrats, No Errors!
3/16/2018	3/16/2018	3/16/2018	NSLDS	3/20/2018			0	Congrats, No Errors!
3/1/2018	3/1/2018	3/1/2018	NSLDS	3/14/2018			0	Congrats, No Errors!
3/7/2018	3/7/2018	3/7/2018	NSLDS	3/10/2018			0	Congrats, No Errors!
3/2/2018	3/2/2018	3/2/2018	NSLDS	3/6/2018			0	Congrats, No Errors!
2/6/2018	2/6/2018	2/6/2018	NSLDS	2/13/2018			0	Congrats, No Errors!
2/1/2018	2/5/2018	2/5/2018	NSLDS	2/7/2018			0	Congrats, No Errors!

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**NSLDS SSCR Roster Process**  
**What Identifier is required to report for NSLDS?**

**SSN**

- SSN is a critical identifier and single point of failure if it does not match between systems
- SSN is necessary to properly certify enrollment for Title IV with the NSLDS
- For this reason, ensuring the SSN is accurate is an important aspect to compliance reporting

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**Best Practice:**  
**Correct Clearinghouse Reject Detail**

- SSN conflict student records are on the **Reject Detail**
- To access: user login link at [www.studentclearinghouse.org](http://www.studentclearinghouse.org), Student Reporting tab, Enrollment Reporting link, Transmission History, Processing Detail, **Rejected Records for School Review** tab

Future Transmission | **Transmission History** | NSLDS Reporting | Advance Registration

School Name: \_\_\_\_\_

View ▾ **Export Results**

Scheduled Transmission Date	Certification Date	Received Date	Processed Date	Academic Term	Term Begin	Term End	Transmission Type	Processing Detail
10/4/2016	10/5/2016	10/4/2016	10/11/2016	G FR DV7783047	1/20/2016	4/29/2016	Graduates On...	<b>Detail</b>
10/5/2016	10/4/2016	10/4/2016	10/11/2016	FALL 2016	8/24/2016	12/2/2016	Subsequent o...	Detail
9/5/2016	9/8/2016	9/7/2016	9/12/2016	FALL 2016	8/24/2016	12/2/2016	First of Term	Detail
9/3/2016	9/2/2016	9/3/2016	9/6/2016	G FR DV7711280	4/29/2016	8/24/2016	Graduates On...	Detail
8/12/2016	8/12/2016	8/15/2016	8/17/2016	SUMMER 2016	5/31/2016	8/5/2016	Summer Sub...	Detail

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**Best Practice:**  
**Correct Clearinghouse Reject Detail**

- Common errors: **253 or 290: SSN conflicts**: These occur as NSC has received enrollment information for that SSN previously for a different student.
- Questions on Reject Detail?
  - Check out the *'Enrollment Reporting Error Resolution on the Web – Intermediate/Advanced'* webinar on the Clearinghouse Academy Site.
    - <https://clearinghouseacademy.org>
    - Email [schoolops@studentclearinghouse.org](mailto:schoolops@studentclearinghouse.org)
- Acceptable Proof of SSN:
 

• A Social Security Card or other Social Security Administration documentation validating the SSN	• A driver's license, permit or ID card containing the SSN (must be government issued)
• A copy of a state or federal tax document	• Tribal ID card containing the SSN
• An employment record containing the SSN	• Medical Benefits card containing the SSN
• A military document containing the SSN (such as a military ID card)	• Any acceptable document submitted as proof of legal presence/identity or residence address containing the SSN
• Approved FAFSA form	

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## NSLDS SSCR Roster Errors

National Student Clearinghouse

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**NSLDS SSCR Roster Process**

**Why can SSCR errors affect compliance reporting?**

- NSLDS expects SSCR errors be corrected
- Some SSCR errors will not self-correct which can cause delay or absence of enrollment for Title IV students on the NSLDS SSCR Roster
- For this reason, it is important to take action if your school receives SSCR errors
- NSC alerts schools via email if SSCR errors are presented

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### Best Practice: Correct NSLDS SSCR Roster Errors

- [www.studentclearinghouse.org/](http://www.studentclearinghouse.org/), select **Student Reporting**, select **Compliance Reporting**
- Correct current NSLDS 'Originator' row errors
- Review, take action wherever possible on current CH 'Originator' row errors (ADD process)
- Correct current NSLDS 'Originator' row errors by **NSC Due Date**

Future Transmission Transmission History NSLDS Reporting Advance Registration

School Name: \_\_\_\_\_

View Export Results

SSCR Creation Date	NSC Received Date	NSC Processed Date	Originator	Error Report Received Date	NSC Due Date (by 5 PM EDT)	Error Response Date	# of Students	NSLDS Error Codes and (#)
1/1/2019	1/15/2019	1/15/2019	NSLDS	1/15/2019	2/24/2019		10	00400
7/1/2019	7/1/2019	7/1/2019	NSLDS	7/1/2019	7/13/2019		4	1111
7/1/2019	7/2/2019	7/2/2019	NSLDS	7/4/2019	7/13/2019		10	00400 00401
6/3/2019	6/10/2019	6/10/2019	NSLDS	6/14/2019	6/23/2019		10	00400 00401
6/7/2019	6/7/2019	6/8/2019	CH	6/11/2019	6/19/2019		2	1102 7901
6/3/2019	6/3/2019	6/3/2019	NSLDS	6/6/2019	6/19/2019		2	00401
6/3/2019	6/9/2019	6/9/2019	CH	6/7/2019	6/19/2019		2	1102 7901

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### Clearinghouse Resources Correcting NSLDS SSCR Roster Errors

- Online on demand SSCR error resources  
<https://studentclearinghouse.org/compliancecentral/fixing-errors/>
- Compliance blog posts SSCR errors
- Specific questions  
[sscrerrors@studentclearinghouse.org](mailto:sscrerrors@studentclearinghouse.org)

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## Graduated 'G' Enrollment Status

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**Best Practice:**  
**Critically Assess How Your Institution Reports Program Completion to NSC**

- Reporting Graduated 'G' for completed programs is an NSLDS federal reporting requirement
- If your institution sends Degree files to NSC and you use the optional *G From Degree* feature, we urge you to investigate how you report Graduated Enrollment Statuses for compliance reporting
- **Specific questions:**
  - Contact your NSC Client Success Manager
  - Contact NSC's Audit Resource Center  
[auditresource@studentclearinghouse.org](mailto:auditresource@studentclearinghouse.org)

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**Graduated Status Reporting**

  
**Institution**

**The Best Fit for *Many* Schools:**

Is to leverage NSC Enrollment Reporting to report Graduated (G) statuses to avoid missing program completion for Title IV compliance

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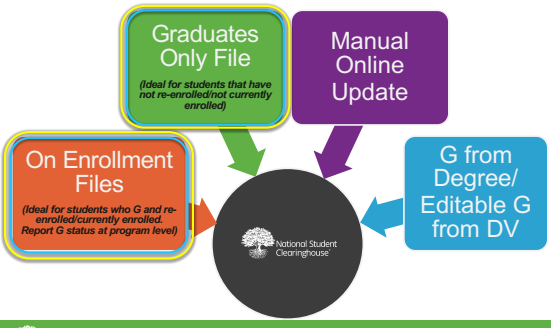
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**Ways to Report Graduated Statuses**



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**Best Practice:**  
**Critically Assess How Your Institution Identifies and Reports Withdrawn 'W' Statuses to NSC**

- Reporting change in status to Withdrawn 'W' swiftly is an NSLDS federal reporting requirement
- Considerations regarding your Policy and Procedures:
  - Is your institution mandated to take attendance?
  - What is your protocol for unofficial Withdrawals if you are not an attendance taking school?
  - What is your policy for updating your SIS for Withdrawn 'W' students?
  - Does your Withdrawn status Enrollment Reporting parallel Financial Aid R2T4?
- Specific questions:
  - Contact NSC's Audit Resource Center  
[auditresource@studentclearinghouse.org](mailto:auditresource@studentclearinghouse.org)

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Best Practice:

Critically Review Your LOA Policy

- It is a federal compliance reporting requirement to only report Title IV students with the 'A' enrollment status if the student is on an *Approved Leave of Absence* that meets ED definition and criteria for the 'A' enrollment status code
- Considerations regarding your LOA Policy:
  - Does Financial Aid consider the student to be in deferment during the LOA and NO *Return to Title IV* (R2T4) is completed?
  - Does the student have awareness surrounding deferment status and consequences if they do not return from an Approved LOA?
  - Does the policy specify the Title IV student must return within 180 calendar days or student will exhaust grace period with backdated Withdrawn 'W' effective date to beginning of LOA?
  - Does the policy speak to any interruptions in enrollment due to module or nontraditional term reporting if applicable at your school?

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Best Practice:

Critically Review Your LOA Policy

Approved LOA Resources:

- ED Federal Student Aid Handbook, Volume 5  
<https://ifap.ed.gov/fsahandbook/1819FSAHbkVol5.html>
- Contact NSC's Audit Resource Center  
[auditresource@studentclearinghouse.org](mailto:auditresource@studentclearinghouse.org)

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NSLDS

Enrollment

Reporting

Statistics

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**Best Practice:**

**Know and Monitor Your NSLDS Enrollment Reporting Statistics Score**

- It is a Federal compliance requirement to report Program Level enrollment
- NSLDS considers a Program to be a unique combination of:
  - OPEID
  - CIP
  - Credential Level
  - Program Length and Measurement
  - Weeks in Title IV Academic Year (measurement in W/M)
- The NSLDS Enrollment Reporting Statistics Score evaluates the consistency of your school's Program Level enrollment reporting
- Consistent Program components are critical across all areas:
  - Published Course Catalog
  - SIS
  - Financial Aid Office
  - COD
  - NSC Enrollment Reporting

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**Best Practice:**

**Know and Monitor Your NSLDS Enrollment Reporting Statistics Score**

- A new score is posted monthly and is accessible directly on the NSLDS
- Support:
  - Compliance Blog
  - Compliance Webinar '*Your Institution's NSLDS Enrollment Reporting Statistics Score*'
  - Contact NSC's Audit Resource Center  
[auditresource@studentclearinghouse.org](mailto:auditresource@studentclearinghouse.org)

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**NSLDS Enrollment Reporting Statistics Page**

Start Date	End Date	Students in Profile	Students Certified	Students Certified with Program Enrollment	Percent Certified	Percent Certified with Program Enrollment	Roster Records Returned	Roster Records in Error	Roster Error Percent
03/20/2019	03/31/2019	20,000	18,000	18,000	90.00%	90.00%	18,000	1,000	5.56%
02/20/2019	02/28/2019	20,000	18,000	18,000	90.00%	90.00%	18,000	1,000	5.56%
01/20/2019	01/31/2019	20,000	18,000	18,000	90.00%	90.00%	18,000	1,000	5.56%
12/20/2018	12/31/2018	20,000	18,000	18,000	90.00%	90.00%	18,000	1,000	5.56%

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**Best Practice:**  
Take advantage of our Audit Resource Center (ARC)

- Not every audit finding is a valid, warranted finding
- Let us help by providing a compliance assessment and any support with next steps
  - NSLDS compliance concerns?
  - Federal financial aid auditor citing your school for enrollment reporting?

Please contact our dedicated Audit and Compliance resource:  
ARC

- **Support:**
  - We are here for you, to support your institution and the auditor through the enrollment reporting testing process
- Contact NSC's Audit Resource Center  
[auditresource@studentclearinghouse.org](mailto:auditresource@studentclearinghouse.org)

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**Clearinghouse's Audit Resource Center (ARC)**

YOUR dedicated resource supporting your school with...

Annual Federal Aid Audit	Program Review Audits	Day-to-day compliance questions
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### ARC Department Support

#### Supporting Your Institution's Compliance Health

- Provide training and education for the evolving compliance reporting expectations
- Aid in enrollment reporting inquiries for student aid compliance
- Support your school during an Audit to mitigate unnecessary audit findings & offer long term, sustainable solutions to avoid recurring findings



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### ARC Mission


#### Support For Your Institution's Compliance Health

- Reduce and eliminate erroneous potential audit findings and auditor misunderstanding



### Audit findings

- Provide thorough compliance assessments to
  - Assist with audit response or corrective action plan
  - Mitigate repeat finding risk for future audits



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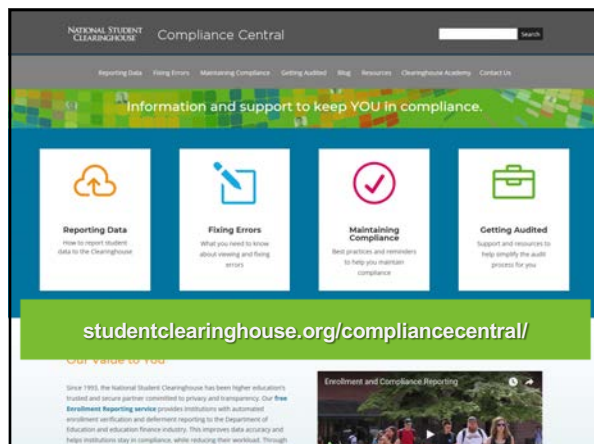
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The screenshot shows the 'Compliance Central' page of the National Student Clearinghouse. It features a navigation bar with links like 'Reporting Data', 'Fixing Errors', 'Maintaining Compliance', and 'Getting Audited'. Below this is a main section titled 'Information and support to keep YOU in compliance.' with four icons representing these categories. At the bottom, there is a green banner with the URL 'studentclearinghouse.org/compliancecentral/' and a section titled 'What Value to You' with a brief history of the organization.

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### Clearinghouse Academy

For All Your Clearinghouse Service Training Needs!

- Live events
- Webinar Schedule
- Recorded Tutorials
- User support and FAQs

Please visit us!  
[clearinghouseacademy.org/](https://clearinghouseacademy.org/)





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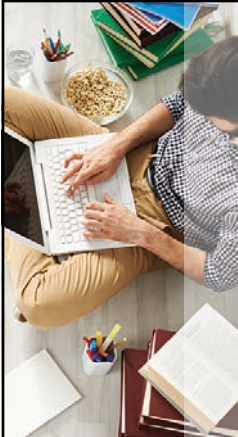
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### Questions?

- School Data Integrity Operations  
Enrollment & Degree File Processing  
[schoolops@studentclearinghouse.org](mailto:schoolops@studentclearinghouse.org)
- Audit Resource Center  
Audits & Program Reviews  
[auditresource@studentclearinghouse.org](mailto:auditresource@studentclearinghouse.org)
- Subscribe: Compliance Updates and Blog  
<https://studentclearinghouse.org/compliancecentral/>



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