Enrollment Reporting: A Detailed Guide to the Five-Point Match

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NATIONAL STUDENT CLEARINGHOUSE

Today's Webinar on the Five-Point Match

- Today's webinar is meant to provide more detailed information on the Five-Point Match
- Purpose is to delve deeper into this enhancement now that it's been released
- There are various resources available online
 - A Compliance Central Blog Post
 - Q&A Document
 - Previously recorded introduction webinar





AGENDA

- Quick Overview of Five-Point Match
- Error Codes
- Error Correction Platform
- A Case Study
- What You Need to Do
- Resources
 - Questions?



Overview : Five-Point Match

An enrollment reporting enhancement that allows program data to be matched on five points of information resulting in increased program accuracy that is closer aligned to existing NSLDS guidance.





Overview : Five-Point Match

• Program CIP Code

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- Program Credential Level
- Program Published Length
- Program Published Length Measurement
- Program Weeks in IV Academic Year*



Program Weeks in a Title IV Academic Year



Five-Point Match : Why is it Important?

- Better identification of distinct programs
- Helps prevent NSLDS Enrollment Roster Errors & reduces number rejected from SSCR Roster Response
- Can help protect students from loss interest subsidies
- Can help improve the NSLDS Enrollment Reporting Statistic Calculation

NATIONAL STUDENT CLEARINGHOUSE **Error Code - NEW**

1568

Unreported Program Previously Reported for Term

This occurs when a student in your recently submitted enrollment reporting file is missing a program that was reported in a previous file.



Error Codes - EDITED

- 1501
- 1569
- 1577
- 1509, 1519, 1529,...1559
- 1510, 1520, 1530,...1560

These are mentioned in the Q&A document, which lists the new descriptions.







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og In	Don't Have A Login?
Jser Name: Password:	<u>Perform a Verification ></u> <u>Order a Transcript ></u>
Log in > Forgot your User ID or Password?	Bookmarking this page will result in an error.
Looking for FTP? Secure FTP Login	
System Requirements	



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Enrollment Transmissions

Error Correction

Click above link to find any pending school submissions in need of attention.

Enrollment Reporting

Click above link to Create or Edit Future Transmission Schedule, Schedule of Future Transmissions to the Clearinghouse, History of Transmissions Processed by the Clearinghouse, History of NSLDS SSCRs Processed by the Clearinghouse, History of Advanced Registration Transmissions Processed by the Clearinghouse.

Degree Transmissions

Degree Transmission

Click above link to Schedule of Future Degree Transmissions to the Clearinghouse or History of Degree Transmissions Processed by the Clearinghouse.

Student Self-Service

Student Self-Service Reporting

Click above link to access the Summary of Student Self-Service Certificates.

Interstate Passport

Interstate Passport

Click above link to access Interstate Passport File Submission Summary.



Error Resolution Report: Error List

Back to Pending Submissions

Hide Header Information

Clearinghouse Contact

USER NAME User@studentclearinghouse.org (703)742-4200

Navigation Information

Please click anywhere on the row beneath Error Number, Error Description, or Error Count to start working on the Error Resolution Report. While working on the Error Resolution Report, please remember to periodically hit 'Submit Selected Records for Validation' to submit your changes to the Clearinghouse.

Submission Information

Received Date: 03/29/2018 Certification Date: 03/31/2017 Academic Term: SPRING2017 Submission Type: SUBSEQUENT OF TERM Days Outstanding: 1 CH Submission #: 000000 School Code: 000000

() IMPORTANT: For audit purposes, please save copies of the screens containing the error records BEFORE submitting changes to the Clearinghouse. Maintaining the list may be helpful for compliance audits.

Request to Reject Submission

If you prefer, you can reject this submission and send a new enrollment file in its place by clicking the 'Request to Reject Submission' button below. You should contact your assigned analyst or School Operations to advise that you have submitted a rejection request and have your transmission schedule updated.

IMPORTANT: If you need to provide sample data to your programming department, please print copies of the screens containing the data you need BEFORE you request the submission be rejected.

Request to Reject Submission

Error Number	Error Description	Error Count
<u>1568</u> *	Unreported Program Previously Reported for Term	<u>3</u>
<u>1569</u> *	Program Indicator "N" but program info is present	<u>3</u>

Back to Pending Submissions

Home Logoff

Error Resolution Report: Error Number 1568*

Unreported Program Previously Reported for Term

Hide Header Information

Back to Error List

Clearinghouse Contact

User Name User@studentclearinghouse.org (703)742-4200

Submission Information

Received Date: 04/13/2018 Certification Date: 02/01/2018 Academic Term: SPRING2017 Submission Type: SUBSEQUENT OF TERM Days Outstanding: 3 CH Submission #: 1077765 School Code: 000000-00

Error Information

Error Number: 1568 Error Description: Unreported Program Previously Reported for Term Required To Fix Errors: Yes Total Errors: 9 Validations Processing: 0

Error Resolution Instructions: Error Number 1568

These students were previously reported as enrolled in at least one program for this term, however that program does not appear on the current

enrollment submission. If the student is still enrolled in the program please click the (😉) to the left of the record and update the program status and program status effective date. Note: if there is no change from the status previously reported, the program status effective date should not change from the prior record. If the program status has changed (increased, decreased, changed to withdrawn, or graduated for example) please update the Program Status and Program Status Effective Date.

If you are attempting to correct a program that should not have been reported, please indicate with a Never Enrolled status and set the Program Status Effective Date to equal the Program Begin Date. After correction has been made, submit for validation.

A record can have no more than 6 programs with a status that is NOT Withdrawn, Graduated, or Never Enrolled. Please update the Enrollment Status of any extraneous programs to Withdrawn, Graduated, or Never Enrolled to indicate that the student is no longer enrolled or should not have been reported in these programs. Also, please update the Enrollment Status Effective Date to the accurate Withdrawal or Graduated date or to the Program Begin Date in the event the Never Enrolled Status is being used.

Details	Student SSN	College Student ID	First Name	Last Name	Enrollment Status	Status Start Date (mm/dd/yyyy)	Status
Ð	00000000	G00000	SHELBY	STUDENT	F - Full-time		8
Ð	00000000		ANHIR	SENIE	Q - Three-quarter-time	10/12/2016	8
Ð	00000000		ANGIE	CDE TEST	Q - Three-quarter-time	10/12/2016	8
							-

Error Resolution Report: Error Number 1568*

Unreported Program Previously Reported for Term

🕝 <u>Back to Error List</u>

Hide Header Information

User Name User@studentclearinghouse.org (703)742-4200

Clearinghouse Contact

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Details	Student SSN	College Stud	lent ID	First Name	Last Name	Enrollment Status	Status Start Date (mm/dd/yyyy)	e Status
Θ	00000000	G00000		SHELBY	STUDENT	F - Full-time		8
				Submission R	lecord Details			
				Submit for Validation	n Cancel			
				View Previously Rep	orted Student Data			
	Stude	nt SSN	0000000	00	Last Name	STUDENT		
	Colleg	je Student ID	G00000		Name Suffix			
	First N	Name	SHELBY		Date of Birth (mm/dd/yyyy)	06/12/1985		
	Middle	e Initial			Program Indicato	r Y - Yes	.	

000000	STILLDT	STODENT	i un unic				
Submission Record Details							
Submit for Validation Cancel							
	View Previously Rep	ported Student Data					
Student SSN	00000000	Last Name	STUDENT				
College Student ID	G00000	Name Suffix					
First Name	SHELBY	Date of Birth (mm/dd/yyyy)	06/12/1985				
Middle Initial		Program Indicator	Y - Yes 💌				
Enrollment Status	F - Full-time	Status Start Date (mm/dd/yyyy)					
	Incoming	Program Data					
Program 1 CIP	451101	Program 1 Weeks Title IV Academic Year					
Program 1 CIP Year (yyyy)	2010	Program 1 Begin Date (mm/dd/yyyy)	02/01/2018				
Program 1 Credential Level	03 - Bachelor's Degree 🛛 💌	Program 1 Special Indicator	N - Not applicable				
Program 1 Published Length	004000	Program 1 Enrollment Status	F - Full-time				
Program 1 Published Length Measurement	Y - Year 💌	Program 1 Enrollment Status Effective Date	02/01/2018				
	Unreported	Program Data					
		Uproported					
Unreported Program 1 CIP	260101	Program 1 Weeks Title IV Academic Year					
Unreported Program 1 CIP Year (yyyy)	2010	Unreported Program 1 Begin Date (mm/dd/yyyy)	01/08/2018				
Unreported Program 1 Credential Level	03 - Bachelor's Degree 🛛 💌	Unreported Program 1 Special Indicator	N - Not applicable				
Unreported Program 1 Published Length	004000	Unreported Program 1 Enrollment Status	select 🔽				
Unreported Program 1	Y - Year 🗸	Unreported Program 1					

Error Resolution Report: Error Number 1569*

Program Indicator "N" but program info is present

Back to Error List

USER NAME

(703)742-4200

Clearinghouse Contact

User@studentclearinghouse.org

Submission Information

Received Date: 03/29/2018 Certification Date: 03/31/2017 Academic Term: SPRING2017 Submission Type: SUBSEQUENT OF TERM Days Outstanding: 1 CH Submission #: 0000000 School Code: 000000-00

Error Information

Frror Number: 1569 Error Description: Program Indicator "N" but program info is present Required To Fix Errors: Yes Total Errors: 3 Validations Processing: 0

Error Resolution Instructions: Error Number 1569

The Program Indicator received, N, indicates the student is not currently enrolled in a program at your school. However, information has been

provided for at least one program. If program information has been erroneously submitted, please click on the Details icon 🙂 to go to the Details page. If deletion is needed, and option is available you will be able to clear ALL 10 program fields individually. If not available, 6 fields starting w/ CIP code will be grayed out and cannot be changed. If deletion is not available, please change the indicator to Y (this would be a program that exists on the student's enrollment history). Then go to the Details page to ensure all other program fields are appropriately populated. You may also update the Program Status and Program Status Effective Date on the Details page in the event that is necessary.

Submit Selected Records for Validation

Details	Student SSN	College Student ID	First Name	Last Name	Program Indicator	Program 1 CIP	Program 1 Enrollment Status	Status	Select all/none
Ð	00000000		SID	TEST	N - No 💌	510702	L - Less than half- time	8	
Ð	00000000		NAN	NEEEE	N - No 💌	510702	L - Less than half- time	8	
Ð	00000000	G00000	SAM	SEEEE	N - No 💌	510702	A - Leave of absence	8	

Note: Whenever you correct or change a field in a record, the record will be automatically selected for you.

Submit Selected Records for Validation





Hide Header Information

Error Resolution Report: Error Number 1569*

Program Indicator "N" but program info is present

Back to Error List

Hide Header Information

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Submit Selected Records for Validation

Note: Whenever you correct or change a field in a record, the record will be automatically selected for you.

Details	Student SSN	College Student ID	First Name	Last Name	Program Indicator	Program 1 CIP	Program 1 Enrollment Status	Status	Select all/ <u>none</u>
Θ	00000000		SID	TEST	N - No 💌	510702	L - Less than half- time	8	
	Submission Record Details								
			Subm	it for Validation	Cancel				
			View P	Previously Reported	Student Data				
	Stude	ent SSN (00000000	La	st Name	TEST			
	Colleg	ge Student ID		Na	ame Suffix				
	First I	Name	SID	Da (n	ate of Birth nm/dd/yyyy)	06/12/1985			
	Middl	e Initial		Pr	ogram Indicator	N - No	×		
	Enrol	lment Status	- Less than half-time	e 💌 St	atus Start Date nm/dd/yyyy)	10/12/2016			
				Program Leve	el Data				

	Submissi	ion Record Details		
	Submit for Va	alidation Cancel		
	View Provinus	ly Deported Student Data		
	view Previous	sy Reported Student Data		
Student SSN	00000000	Last Name	TEST	
College Student ID		Name Suffix		
First Name	SID	Date of Birth (mm/dd/yyyy)	06/12/1985	
Middle Initial		Program Indicator	N - No	*
Enrollment Status	L - Less than half-time	Status Start Date (mm/dd/yyyy)	10/12/2016	
	Pro	gram Level Data	-	
Program 1 CIP	510702	Program 1 Begin Date (mm/dd/yyyy)	03/01/2017	
Program 1 CIP Year (yyyy)	2010	Program 1 Weeks Title IV Academic Year		
Program 1 Credential Level	06 - Doctoral Degree	Program 1 Special Indicator	N - Not applicable	*
Program 1 Published Length	026002	Program 1 Enrollment Status	L - Less than half-time	~
Program 1 Published Length Measurement	Y - Year	Program 1 Enrollment Status Effective Date	03/01/2017	
Program 2 CIP		Program 2 Begin		
Program 2 CIP Year (yyyy)		Program 2 Weeks Title IV Academic		
Program 2 Credential Level	select	Program 2 Special Indicator	select	*
Program 2 Published Length		Program 2 Enrollment Status	select	*
Program 2 Published Length Measurement	select 💌	Program 2 Enrollment Status Effective Date		
Program 3 CIP		Program 3 Begin Date (mm/dd/yyyy)		
Program 3 CIP Year (yyyy)		Program 3 Weeks Title IV Academic Year		
Program 3 Credential Level	select 🛛	Program 3 Special Indicator	select	~
Program 3 Published Length		Program 3 Enrollment Status	select	~
Program 3 Published Length	select	Program 3 Enrollment Status		



- Shelby Student is enrolled at Hometown University
- Was previously majoring in Biology
- Has changed major and now enrolled in Sociology
- Recent enrollment file submitted shows Sociology program information
- Biology program information missing in file submission



ERROR 1568

Generated to account for Biology

TO RESOLVE

 Review student details on error correction platform

Determine if student is still enrolled, double major, or no longer enrolled in Biology

Correct accordingly

Program 1 CIP	451101	Program 1 Weeks Title IV Academic Year		
Program 1 CIP Year (yyyy)	2010	Program 1 Begin Date (mm/dd/yyyy)	02/01/2018	
Program 1 Credential Level	03 - Bachelor's Degree 🛛 💌	Program 1 Special Indicator	N - Not applicable	
Program 1 Published Length	004000	Program 1 Enrollment Status	F - Full-time 💌	
Program 1 Published Length Measurement	Y - Year 💌	Program 1 Enrollment Status Effective Date	02/01/2018]

Unreported Program Data



Ð	00000000	ANHIR	SENIE	Q - Three-quarter-time	10/12/2016	8
Ð	00000000	ANGIE	CDE TEST	Q - Three-quarter-time	10/12/2016	8
Ð	00000000	ANHIR	SENIE	Q - Three-quarter-time	10/12/2016	8
Ð	00000000	JARIUS	GRADUATE	F - Full-time		8
Đ	00000000	CINDY NATALIE	TOVIVIEN	H - Half-time		8



- Jarius Graduate completed bachelor of arts in Business at Hometown University
- Continued to masters program in same field at Hometown University
- Recent enrollment file submitted has the masters degree and the bachelor was never closed out



ERROR 1568

Generated due to missing bachelor program

TO RESOLVE

- Review student details on error correction platform
- Determine if student is still enrolled in bachelor program

Correct accordingly

Enrolln	nent Status	F - Full-time	e 👌	~	(mm/dd/yyyy)		
			Inco	ming Pro	gram Data	_	
Progra	m 1 CIP	520101			Program 1 Weeks Title IV Academic Year	036000	
Progra (yyyy)	m 1 CIP Year	2010			Program 1 Begin Date (mm/dd/yyyy	01/15/2018	
Progra Creden	m 1 ntial Level	05 - Master	's Degree	~	Program 1 Special Indicator	N - Not applicable	*
Progra Publist	m 1 hed Length	018000			Program 1 Enrollment Status	F - Full-time	*
Progra Publish Measu	m 1 hed Length rement	M - Month	ł	~	Program 1 Enrollment Status Effective Date	01/15/2018	
_		I	Unrep	orted Pr	ogram Data	_	
Unrepo Progra	orted m 1 CIP	520101			Unreported Program 1 Weeks Title IV Academic Year	036000	
Unrepo Progra (yyyy)	orted m 1 CIP Year	2010			Unreported Program 1 Begin Date (mm/dd/yyyy	08/25/2014	
Unrepo Progra Creden	orted m 1 ntial Level	03 - Bachel	or's Degree	~]	Unreported Program 1 Special Indicator	N - Not applicable	~
Unrepo Progra Publist	orted m 1 hed Length	036000			Unreported Program 1 Enrollment Status	select	~
Unrepo Progra Publist Measu	orted m 1 hed Length rement	M - Month	8	*	Unreported Program 1 Enrollment Status Effective Date	_	
000000					TOUT		
000000	C00000					H - Half-time	
000000	G00000					Q - Three-quarter-time	
000000	600000		BETH		BACHELOK	F - Full-time	

8



- Beth Bachelor is enrolled at Hometown University
- Majoring in Education Administration
- Change to program made adjusting program length from months to years
- Recent enrollment file submitted shows program length measurement in years
- Program information with program length measurement in months is missing from file



ERROR 1568

 Generated to account for program whose length was previously reported in months

TO RESOLVE

- Review student details on error correction platform
- Determine if change to program length is accurate
- Correct accordingly

Program 2 CIP	130401	Title IV Academic Year	
Program 2 CIP Year (yyyy)	2010	Program 2 Begin Date (mm/dd/yyyy)	12/01/2017
Program 2 Credential Level	03 - Bachelor's Degree 🛛 💌	Program 2 Special Indicator	B - Bachelor's Degree Completion Program
Program 2 Published Length	004000	Program 2 Enrollment Status	F - Full-time
Program 2 Published Length Measurement	Y - Year 💌	Program 2 Enrollment Status Effective Date	12/01/2017
	Unrepo	rted Program Data	
Unreported Program 1 CIP	130401	Unreported Program 1 Weeks Title IV Academic Year	036000
Unreported Program 1 CIP Year (yyyy)	2010	Unreported Program 1 Begin Date (mm/dd/yyyy)	03/01/2017
Unreported Program 1 Credential Level	03 - Bachelor's Degree 🛛 💙	Unreported Program 1 Special Indicator	B - Bachelor's Degree Completion Program
Unreported Program 1 Published Length	048000	Unreported Program 1 Enrollment Status	select 💌
Unreported Program 1 Published Length Measurement	M - Month 💌	Unreported Program 1 Enrollment Status Effective Date	[
00	BRAD	THEGRAD F	- Full-time



- Brad Thegrad is enrolled at Hometown University
- Majoring in Health Administration
- Adjustments made by University to program CIP code
- Recent enrollment file submitted shows new CIP code (510702)
- Program information with old CIP code (510701) is missing from file



ERROR 1568

 Generated to account for program that changed CIP code

TO RESOLVE

- Review student details on error correction platform
- Determine if change to CIP code is accurate
- Correct accordingly

000000	bito de Toner	The root in thoras	2 moo quartor amo	
00 G00000	BETH	BACHELOR	F - Full-time	
00	BRAD	THEGRAD	F - Full-time	
	Submissio	n Record Details		
	Submit for Valio	dation Cancel		
	View Previously	Reported Student Data		
Student SSN	00000000	Last Name	THEGRAD	
College Student ID		N <mark>00</mark> ne Suffix		
First Name	BRAD	Date of Birth (mm/dd/yyyy)	03/04/1980	
Middle Initial		Program Indicator	Y - Yes	X
Enrollment Status	F - Full-time 💌	Status Start Date (mm/dd/yyyy)		
	Incomi	ng Program Data		
Program 1 CIP	510702	Program 1 Weeks Title IV Academic		
Program 1 CIP Yea (yyyy)	2010	Year Program 1 Begin Date (mm/dd/yyy	y) 12/01/2017	
Program 1	04 - Post Baccalaureate 🛛 😒 Certificate	Program 1 Special Indicator	N - Not applicable	~
Credential Level				
Credential Level Program 1 Published Length	002000	Program 1 Enrollment Status	F - Full-time	*

Unreported Program Data

Program 1 CIP Year (yyyy)	2010		Program 1 Begin Date (mm/dd/yyyy)	12/01/2017	
Program 1 Credential Level	04 - Post Baccalaureate 🛛 💌 Certificate		Program 1 Special Indicator	N - Not applicable	4
Program 1 Published Length	002000		Program 1 Enrollment Status	F - Full-time	e
Program 1 Published Length Measurement	Y - Year		Program 1 Enrollment Status Effective Date	12/01/2017	
	Unrepor	ted Pi	rogram Data		

Unreported Program 1 CIP	510701	Unreported Program 1 Weeks Title IV Academic Year	
Unreported Program 1 CIP Year (yyyy)	2010	Unreported Program 1 Begin Date (mm/dd/yyyy)	07/01/2017
Unreported Program 1 Credential Level	04 - Post Baccalaureate 🛛 💌 Certificate	Unreported Program 1 Special Indicator	N - Not applicable
Unreported Program 1 Published Length	002000	Unreported Program 1 Enrollment Status	select
Unreported Program 1 Published Length Measurement	Y - Year 💌	Unreported Program 1 Enrollment Status Effective Date	



What You Need to Do

- Continue current process for submitting data to NSC*
- Work diligently to resolve errors in a timely manner
- Contact NSC with questions when needed
- Subscribe to Compliance Central to stay up-to-date
- Use training resources available

* NSC is not adding any additional data elements to your file submissions. The 5 data elements are already requested by NSC, ensure you are sending complete program level information. 33



Available Resources

- service@studentclearinghouse.org
- Q&A Document
- Compliance Central Blog Post
 - Clearinghouse Academy online

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Our Value to You

Since 1993, the National Student Clearinghouse has been higher education's trusted and secure partner committed to privacy and transparency. Our **free Enrollment Reporting service** provides institutions with automated
enrollment verification and deferment reporting to the Department of
Education and education finance industry. This improves data accuracy and
helps institutions stay in compliance, while reducing their workload. Through
Compliance Central, the Clearinghouse Academy, and our Audit Resource
Center, we provide best practices, audit support and training to help
institutions maintain compliance.



Latest From Our Compliance Central Blog

Enrollment Reporting's Five-Point Match Enhancement Coming

Our new Enrollment Reporting enhancement will match incoming program data on five different fields, delivering a higher level of accuracy. read more

Important Information on G from DegreeVerify's Two-Point Matching

Our Graduated from DegreeVerify's two-point matching, CIP code and credential level, provides greater transparency, accuracy, and consistency with NSLDS's program definition.

read more

Tackling Program-Level Reporting

Understand the reasons why accurate program-level reporting is important read more

> See more blog posts



Electronic Announcements

(General) Subject: Single Audit Submission Requirements for Fiscal Years Ending Within Calendar Year 2018 [...]

Federal Registers

Subject: Free Application for Federal Student Aid Information to be Verified for the 2019-2020 Award Year [...]

Dear Colleague Letters

(GEN-18-03) Subject: 2019–2020 Award Year: FAFSA® Information to be Verified and Acceptable Documentation [...]

Dear Colleague Letters

(GEN-18-02) Subject: Modifications to the Campus-Based Programs for institutions and students affected by Hurricanes or Tropical Storms Harvey, Irma, and Maria [...]

NSLDS NEWSLETTERS

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Email:		
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- Conferences attending
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Live Sessions

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Learn how to use Clearinghouse services at your own pace through our library of online tutorials and recorded webinars.



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Upcoming Events





Good Student Discount Certificates

How is Good Student Discount information determined and reported to the Clearinghouse? read more



Enrollment Reporting's Five-Point Match Enhancement Coming

> More Resources

Compliance Central

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StudentTracker for Colleges & **Universities Premium Service**

Learn about the latest upgrade of



For More Information... Questions?

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service@studentclearinghouse.org

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